

**FRANKLIN COUNTY REDEVELOPMENT AUTHORITY**

**REGULAR MEETING – January 13, 2026**  
**Franklin County Area Development Corporation**  
**1900 Wayne Road, Chambersburg, PA 17202**  
**6:00PM**

**MEMBERS/STAFF PRESENT**

Ron Kaczmarek, John Massimilla, Alec Yohn, Mike Ross (Staff), David Mackley (staff)

**MEMBERS ABSENT**

Mike Hicks, Scott Bert

**GUESTS PRESENT**

None

**WELCOME**

Vice Chair Massimilla called the meeting to order at 6:00PM and welcomed everyone in attendance.

**PUBLIC COMMENT**

None

**MINUTES:** Minutes of the meeting from the December 9, 2025 meeting were presented to the Board for review and approval. On a motion by Alec Yohn and a second by Ron Kaczmarek the minutes were approved as presented. PASSED 3-0.

**FINANCIAL REPORTS AND INVOICES:** Staff presented the Board with a profit and loss and balance sheet from January 1, 2025 through December 31, 2025. The balance sheet illustrated total assets of \$493,832. Staff also presented three invoices for ratification.

1430	Kornfield and Benchoff, LLP	\$31
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On a motion by Alec Yohn and a second by Ron Kaczmarek, the financial reports and the invoices were unanimously approved, PASSED 3-0.

**BUSINESS**

**a. Board Reorganization:**

- **Resignation of Mike Hicks** – Due to increasing work commitments, Mike Hicks has issued his resignation from the RDA Board. On a motion by Alec Yohn and a second by Ron Kaczmarek, the resignation was accepted with regrets, PASSED 3-0.
- **Officers** – On a motion by Ron Kaczmarek and a second by Alec Yohn the following state of officers were presented for ratification:
  - John Massimilla-Chairman
  - Alec Yohn-Vice Chairman

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- Ron Kaczmarek-Secretary
- Scott Bert-Treasurer

The slate of officers was unanimously approved as presented, PASSED 3-0.

- **Solicitor Agreement**-Staff presented the Board with a solicitor agreement on behalf of Andrew Benchoff, Esquire, to continue his service as solicitor to the Authority. On a motion by Ron Kaczmarek and a second by Alec Yohn the agreement was unanimously ratified, PASSED 3-0.
- **Administrative Agreement with FCADC**- Staff presented the Board with a proposal from the FCADC to continue to provide administrative services to the Authority. On a motion by Alec Yohn and a second by Ron Kaczmarek the agreement was unanimously ratified, PASSED 3-0.
- **Authorized Check Signers**- On a motion by Ron Kaczmarek and a second by Alec Yohn, Chairman John Massimilla was added as an authorized check signer for Authority payments, PASSED 3-0.
- **Recommendations of two new Board members**- Staff provided the Board with a set of applications from individuals seeking appointment to the RDA Board. After some discussion and on a motion by John Massimilla and a second by Ron Kaczmarek, Scott Bert was recommended for reappointment to a full term on the Board, and Nathan Shoemaker was recommended for appointment to fill the unexpired term of Mike Hicks, PASSED 3-0. Staff will forward the recommendations to the Board of Commissioners for final approval.

**b. Staff Updates-Development Updates:**

- **2025 Audit**-Auditors with SEK CPAs and Advisors will be onsite to begin the 2025 Audit on January 16<sup>th</sup>.
- **Borough of Waynesboro Industrial Sites Reuse Program (ISRP):** Staff advised that the Phase 1 analysis of the former Borough of Waynesboro “dump site” has been completed. A project team call is scheduled for January 16<sup>th</sup>.

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- **Orchards RACP (ME-3540) Rescission of Applicant Status**  
**Resolution:** On a motion by Alec Yohn and a second by Ron Kaczmarek a resolution to rescind its applicant and grantee status for RACP Project ME-3540 was unanimously approved, PASSED 3-0.
- **Habitat for Humanity Impact Grant Disbursement:** Staff reported that a \$33,034.25 request for disbursement has been submitted to the County in support of Habitat for Humanity. The funding is the remaining balance of the County IMPACT grant awarded to the RDA. Once processed, the disbursement will close the grant.

**c. Executive Session:** Not Required

**Remarks:** Staff advised that there is a project kick-off call with Tuscarora Managed Care on January 22.

**Adjournment:** On a motion by Alec Yohn and a second by Ron Kaczmarek, the meeting was adjourned at approximately 6:35PM, PASSED 3-0.

Respectfully submitted,  
David Mackley, MPA  
RDA Administrative Staff