

FRANKLIN COUNTY REDEVELOPMENT AUTHORITY

REGULAR MEETING – September 23, 2025
Franklin County Area Development Corporation
1900 Wayne Road, Chambersburg, PA 17202
6:00PM

MEMBERS/STAFF PRESENT

Ron Kaczmarek, John Massimilla, Alec Yohn, Scott Bert, David Mackley (staff), Andrew Benchoff, Esq.

MEMBERS ABSENT

Mike Hicks

GUESTS PRESENT

None

WELCOME

Vice Chair Massimilla called the meeting to order at 6:00PM and welcomed everyone in attendance.

PUBLIC COMMENT

None

MINUTES: Minutes of the meetings from the August 26, 2025, meeting were presented to the Board for review and approval. On a motion by Ron Kaczmarek and a second by Alec Yohn the minutes were approved as presented. PASSED 4-0.

FINANCIAL REPORTS AND INVOICES: Staff presented the Board with a profit and loss and balance sheet from January 1, 2025 through September 23, 2025. The balance sheet illustrated total assets of \$485,008. Staff also presented one invoice for ratification.

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|------|-----------------------------|-------|
| 1423 | Kornfield and Benchoff, LLP | \$651 |
| 1424 | Selective Insurance | \$516 |

On a motion by Scott Bert and a second by Alec Yohn, the financial reports and the invoices were unanimously approved, PASSED 4-0.

Furthermore, on a motion by Alec Yohn and a second by Scott Bert, it was unanimously approved to move \$28,000 from the general fund account to the Money Market account, PASSED 4-0.

BUSINESS

- a. **Tuscarora Managed Care Alliance (TMCA) and RDA Partnership:** Staff reported that the project is tabled while discussions continue between TMCA and the Office of Mental Health.

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b. Borough of Waynesboro Industrial Sites Reuse Program (ISRP)

- i. Ratification of Waynesboro Borough Contractor Selection:** Staff reported that Waynesboro Borough Council unanimously approved the proposal of ARM Group to serve as the consultant on the ISRP project for the amount of \$170,000. Since the RDA is the grant applicant, the RDA is required to ratify the Borough's selection. On a motion by Ron Kaczmarek and a second by Scott Bert, the selection of ARM Group was unanimously ratified, PASSED 4-0.
- ii. Host Municipality Cooperation Agreement:** As part of the ISRP grant application the RDA and Borough of Waynesboro are required to execute a cooperation agreement. The agreement language was approved by Solicitor Benchoff. On a motion by Alec Yohn and a second by Ron Kaczmarek the cooperation agreement was unanimously approved, PASSED 4-0.

c. Staff Updates: Not Required

d. Executive Session: Not Required

Remarks: Staff reminded the Board that the 2026 preliminary budget will be reviewed at the October meeting. Additionally staff advised Scott Bert that his term expires at the end of this year. Bert will need to let staff know if he would like to be nominated to the Board of Commissioners for an additional term.

Adjournment: On a motion by Alec Yohn and a second by Scott Bert, the meeting was adjourned at approximately 6:45PM, PASSED 4-0.

Respectfully submitted,
David Mackley, MPA
RDA Administrative Staff