

FRANKLIN COUNTY REDEVELOPMENT AUTHORITY

REGULAR MEETING – October 24, 2023

Franklin County Area Development Corporation

1900 Wayne Road, Chambersburg, PA 17202

6:00 PM

MEMBERS/STAFF PRESENT

Jeff Shank, Patrick Fleagle, Mike Hicks, John Massimilla, Scott Bert, Mike Ross (Staff)
David Mackley (Staff), Andrew Benchoff, (Solicitor)

MEMBERS ABSENT

None

GUESTS PRESENT

None

WELCOME

Chairman Fleagle called the meeting to order at 6:00 PM and welcomed everyone in attendance.

PUBLIC COMMENT

None

APPROVAL OF MINUTES

On a motion by Mike Hicks and a second by Jeff Shank the September 26, 2023, meeting minutes were unanimously approved as presented, PASSED 5-0.

FINANCIAL REPORT January 1, 2023 to October 23, 2023

Staff presented the Board with a Balance Sheet and Profit and Loss for the time-period of January 1, 2023-October 23, 2023. The information illustrated total assets of \$412,703 and net income of \$53,784 for the time period. Staff also presented one invoice for ratification in the amount of \$420. On a motion by John Massimilla and a second by Scott Bert, the financial reports and invoice were unanimously approved as presented, PASSED 5-0.

BUSINESS

a. Staff Updates-Development Updates

- Manitowoc Crane \$2 Million RACP -Staff provided an update on the status of the RACP grant application. The program entrance meeting with Tetra Tech (the state consultant) was held on September 27th. Staff will continue to provide support for the project.
- Greene Township \$2 Million RACP – Staff advised that FCRDA assistance with the RACP grant application is no longer needed. Greene Township will pursue a grant and will act as the applicant themselves.

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- b. 2024 Draft Budget** – Staff presented a 2024 draft budget for review. The budget is projecting total revenue of \$195,622 and expenses of \$153,852. It was noted that the \$7,500 RACP administrative fee for the Herbruck’s Poultry Ranch RACP application was not included in projected service income for 2024. Staff will make the correction. On a motion by Jeff Shank and a second by John Massimilla the 2024 budget was unanimously approved as amended, PASSED 5-0.
- c. 2024 Meeting Dates** – Staff presented a calendar of 2024 scheduled meeting dates. On a motion by Scott Bert and a second by Mike Hicks, the 2024 meeting schedule was unanimously approved, PASSED 5-0.
- d. Term Expiration** – Staff advised that the term of board member, John Massimilla will expire at the end of 2023. Massimilla agreed to serve another full term. Staff will provide the information to the County Board of Commissioners.

Remarks: None

Adjournment: On a motion by Jeff Shank and a second by Mike Hicks the meeting was adjourned at approximately 6:30 PM, PASSED 5-0.

Respectfully submitted,
David Mackley, MPA
RDA Administrative Staff