

**FRANKLIN COUNTY REDEVELOPMENT AUTHORITY**

**REGULAR MEETING – March 28, 2023**

**Franklin County Area Development Corporation  
1900 Wayne Road, Chambersburg, PA 17202  
6:00 PM**

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**MEMBERS/STAFF PRESENT**

Jeff Shank, Patrick Fleagle, John Massimilla, Mike Hicks, Scott Bert, Mike Ross (staff), David Mackley (Staff), Andrew Benchoff, (Solicitor)

**MEMBERS ABSENT**

None

**GUESTS PRESENT**

Kevin Stouffer, CPA, SEK CPAs and Advisors

**WELCOME**

Chairman Fleagle called the meeting to order at approximately 6:00 PM and welcomed everyone in attendance.

**PUBLIC COMMENT**

No public comment

**APPROVAL OF MINUTES**

The minutes from the meeting of January 24, 2023 were distributed to the Board for review. On a motion by Jeff Shank and a second by John Massimilla the minutes were unanimously approved as presented, PASSED 5-0.

**FINANCIAL REPORT January 1, 2023 to March 27, 2023**

Staff provided the Board with a profit and loss statement and a balance sheet for the period of January 1, 2023 to March 27, 2023. The reports highlighted net income of \$20,724 and total assets of \$379,642. Additionally, two invoices were presented for ratification. The invoices included:

- Kornfield and Benchoff, LLP \$471.50
- SEK CPAs & Advisors \$800.00

On a motion by John Massimilla and a second by Scott Bert the financials, and the invoices were unanimously approved, PASSED 5-0.

On an additional motion by Mike Hicks and a second by Jeff Shank it was unanimously approved to move \$40,000 from the general operating fund to the money market fund, PASSED 5-0.

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## BUSINESS

- a. **2022 Audit:** Kevin Stouffer, CPA with SEK CPAs and Advisors, provided a review of the 2022 audited financial statements for the Authority. He reported that SEK auditors were able to provide an unmodified opinion and the financials present fairly and correctly. Based on the report from Mr. Stouffer, staff recommended Board ratification of the 2022 Audit. On a motion by Mike Hicks and a second by Jeff Shank, the 2022 audited financial statements were unanimously approved, PASSED 5-0.
- b. **Staff Updates-Development Updates**
- Whole Home Repairs Program: Staff provided the Board with additional information on the Whole Home Repairs grant program being developed by the County of Franklin. The program is being funded by remaining federal covid-relief funds. Staff advised that they had attended several meetings pertaining to the program and it appears that the RDA will not have a significant role to play in implementation of the program. The County Planning Department will be partnering with Lumines Community Development and the County Grants Office on developing guidelines and implementing the program. NO additional action of the Board is needed.
  - Orchards Restaurant RACP \$1.5 Million: Staff provided an update that all necessary RDA Board actions have been taken, now it's simply a waiting game while the consultant on the project develops the required RACP business plan.
  - Herbrucks Poultry Ranch RACP \$1.5 Million: Staff advised that a request for disbursement was prepared and submitted to the PA Office of Budget. Waiting on remittance. When received, staff will take steps to wire the funds to Herbrucks.
  - Franklin County Impact Grant: Staff reiterated that the Authority was awarded a \$49,000 Franklin County IMPACT grant. The program is also being funded with federal COVID funds. The funds will be used to partner with Habitat for Humanity on the development of another residential housing project in the County. Staff will provide updates when applicable.
- c. **Executive Session** – None Required

Remarks: None

Adjournment: On a motion by Jeff Shank and a second by John Massimilla the meeting was adjourned at approximately 6:45 PM.

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Respectfully submitted,  
David Mackley, MPA  
RDA Administrative Staff