

FRANKLIN COUNTY REDEVELOPMENT AUTHORITY

REGULAR MEETING – August 23, 2022

Franklin County Area Development Corporation

1900 Wayne Road, Chambersburg, PA 17202

6:00 PM

MEMBERS/STAFF PRESENT

Jeff Shank, Patrick Fleagle, Mike Hicks (via phone), John Massimilla, Mike Ross (staff), David Mackley (Staff), Andrew Benchoff, (Solicitor)

MEMBERS ABSENT

None

GUESTS PRESENT

None

WELCOME

Chairman Fleagle called the meeting to order at approximately 6:05 PM and welcomed everyone in attendance.

PUBLIC COMMENT

No public comment

APPROVAL OF MINUTES

The minutes from the meeting of May 24, 2022 were distributed to the Board for review. On a motion by Jeff Shank and a second by Mike Hicks the minutes were unanimously approved as presented, PASSED 4-0.

FINANCIAL REPORT January 1, 2022 to August 23, 2022

Staff provided the Board with a profit and loss statement and a balance sheet through August 23, 2022. The reports illustrated net income of \$35,166 and assets of \$387,152. Three invoices were presented for ratification. The invoice included:

- Kornfield and Benchoff \$472.50
- Waynesboro Record Herald \$76.00
- Kornfield and Benchoff \$229.50
- FCADC \$800
- Selective Insurance \$872

On a motion by John Massimilla and a second by Jeff Shank the financials, and the invoices were unanimously approved, PASSED 4-0.

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Business

a. Staff Updates

• Herbrucks RACP

1. Host Municipal Cooperation Agreement Ratification: Staff reported that once the grant agreement is fully executed by the Commonwealth, all local cooperation agreements will be executed.
2. Grantee/Subgrantee Cooperation Agreement: Staff reported that four of the six required signatures from various Commonwealth agencies have been acquired. The grant agreement should take a few more weeks to get all necessary signatures.

b. Board Vacancy: No Report. Staff will shift its focus to a County wide search for a new Board member.

c. Habitat for Humanity

1. Potential Waynesboro Project: Staff reported that they met with representatives from Habitat for Humanity and the Borough of Waynesboro regarding a potential residential rehabilitation project within the Borough. The Borough has identified some properties that might be suitable for rehab for a Habitat for Humanity project. Habitat and the RDA have been in discussions on partnering on a project for the past several months. Habitat requested up to \$40,000 support from the RDA that could be used for property acquisition. Although no specific property has been identified, the pledge of up to \$40,000 would allow Habitat to reviews properties knowing they could act quickly on acquisition. Staff expressed that this is what the RDA was established for and the project would not only provide some needed exposure for the RDA, it's a win-win for the community. On a motion by Jeff Shank and a second by John Massimilla, the request for a financial pledge of up to \$40,000 in support of future property acquisition, the request was unanimously approved, PASSED 4-0.

d. Executive Session – None Required

Remarks: None

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Adjournment: On a motion by Jeff Shank and a second by Mike Hicks the meeting was adjourned at approximately 6:30 PM.

Respectfully submitted,
David Mackley, MPA
RDA Administrative Staff