

FRANKLIN COUNTY REDEVELOPMENT AUTHORITY

REGULAR MEETING – May 24, 2022

**Franklin County Area Development Corporation
1900 Wayne Road, Chambersburg, PA 17202
6:00 PM**

MEMBERS/STAFF PRESENT

Jeff Shank, Patrick Fleagle, Mike Hicks, David Mackley (Staff), Andrew Benchoff, (Solicitor)

MEMBERS ABSENT

John Massimilla

GUESTS PRESENT

Seth Cole, Waynesboro Area High School student

WELCOME

Chairman Fleagle called the meeting to order at approximately 6:00 PM and welcomed everyone in attendance.

PUBLIC COMMENT

Seth Cole indicated that he was participating in a job shadowing assignment with FCRDA solicitor, Andrew Benchoff. He was welcomed by the entire Board.

APPROVAL OF MINUTES

The minutes from the meeting of April 26, 2022 were distributed to the Board for review. On a motion by Mike Hicks and a second by Jeff Shank the minutes were unanimously approved as presented, PASSED 3-0.

FINANCIAL REPORT January 1, 2022 to May 23, 2022

Staff provided the Board with a profit and loss statement and a balance sheet through May 23, 2022. The reports illustrated net income of \$19,315.35 and assets of \$371,300.86. Three invoices were presented for ratification. The invoice included:

- Kornfield and Benchoff \$432
- Orrstown Bank \$25
- Philadelphia Insurance Company \$1,975

On a motion by Jeff Shank and a second by Mike Hicks the financials, and the invoices were unanimously approved, PASSED 3-0.

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Business

a. Staff Updates

- Herbrucks RACP
 1. Host Municipal Cooperation Agreement Ratification: Staff presented the Board with a completed host municipal cooperation agreement for ratification. The agreement is between the RDA and the County of Franklin. On a motion by Jeff Shank and a second by Mike Hicks the agreement was unanimously approved, PASSED 3-0.
 2. Grantee/Subgrantee Cooperation Agreement: Staff presented the Board with a completed grantee/sub grantee cooperation agreement for ratification. The agreement is between Herbruck's poultry ranch and the RDA. On a motion by Mike Hicks and a second by Jeff Shank, the agreement was unanimously approved, PASSED 3-0.
 - Leg Up Farm Final Payment –Staff reported that the final \$25,000 wire transfer to Leg Up Farm as part of the RACP grant was completed on Mya 9th. Leg UP was invoiced \$5,000 for the administrative fee due to the RDA for servicing the grant.
- b. Board Vacancy:** Staff advised that Scott Bert of Shippensburg has expressed interest in serving in the RDA board. Mr. Bert has the necessary paperwork to apply for the spot to fill the unexpired term of Mike Connor. Staff will work with Mr. Bert on his appointment.
- c. Executive Session** – None Required

Remarks: None

Adjournment: On a motion by Jeff Shank and a second by Mike Hicks the meeting was adjourned at approximately 6:40 PM.

Respectfully submitted,
David Mackley, MPA
RDA Administrative Staff