

# FRANKLIN COUNTY REDEVELOPMENT AUTHORITY

REGULAR MEETING – April 26, 2022

Franklin County Area Development Corporation  
1900 Wayne Road, Chambersburg, PA 17202  
6:00 PM

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## **MEMBERS/STAFF PRESENT**

Jeff Shank, John Massimilla, Mike Hicks, Mike Ross (staff), David Mackley (Staff), Andrew Benchoff, (Solicitor)

## **MEMBERS ABSENT**

Patrick Fleagle

## **GUESTS PRESENT**

Kevin Stouffer, CPA, SEK & Company

## **WELCOME**

Vice-Chairman Hicks called the meeting to order at approximately 6:00 PM and welcomed everyone in attendance.

## **PUBLIC COMMENT**

None

## **APPROVAL OF MINUTES**

The minutes from the meeting of February 22, 2022 were distributed to the Board for review. On a motion by John Massimilla and a second by Jeff Shank the minutes were unanimously approved as presented, PASSED 3-0.

## **FINANCIAL REPORT January 1, 2022 to April 25, 2022**

Staff provided the Board with a profit and loss statement and a balance sheet through February 22, 2022. The reports illustrated net income of \$21,500.12 and assets of \$373,485.63. Three invoices were presented for ratification. The invoice included:

- Kornfield and Benchoff      \$229.50
- SEK & Co.                      \$1,400
- FCADC                          \$600

On a motion by Jeff Shank and a second by John Massimilla the financials, and the invoices were unanimously approved, PASSED 3-0.

## **Business**

### **a. 2021 Audit Review**

- **SEK & Co., Inc.** – Kevin Stouffer, CPA, SEK & Co. reviewed the 2021 Audited Financial Statements. SEK & Co. was able to provide an unmodified opinion, with no findings. The financial statements show a positive revenue for the year as well as an increase

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in the fund balance. On a motion by John Massimilla and second by Jeff Shank the 2021 audit was unanimously approved, PASSED 3-0.

**b. Staff Updates**

- Habitat for Humanity Presentation – Staff advised that they continue to have discussions with officials from Habitat for Humanity regarding partnering on a future project. A tour of the greater Mercersburg community took place in early April for the purpose of identifying potential properties for redevelopment. Staff will continue to work with Habitat on a future project.
- Luminest Community Development (LCD) Update –The RDA maybe be approached for additional financing in support of the redevelopment of 252-256 South Main Street in Chambersburg.
- Herbruck’s RACP – Staff reported that they received the grant contract for the \$1.5 Million RACP grant. Staff is also working on completing the required cooperation agreements with the County and Herbrucks. Solicitor Benchoff is spearheading the completion of the agreements.

**c. Board Vacancy:** Staff advised that Scott Bert of Shippensburg has expressed interest in serving in the RDA board. Mr. Bert has the necessary paperwork to apply for the spot to fill the unexpired term of Mike Connor. Staff will work with Mr. Bert on his appointment.

**d. Executive Session** – None Required

**Remarks:** Staff advised that the final disbursement of \$25,000 for the Leg Up Farm RACP grant was received on April 25<sup>th</sup>. Staff will make arrangements to wire the funds to Leg Up Farm.

**Adjournment:** On a motion by John Massimilla and a second by Jeff Shank the meeting was adjourned at approximately 6:30 PM.

Respectfully submitted,  
David Mackley, MPA  
RDA Administrative Staff