

FRANKLIN COUNTY REDEVELOPMENT AUTHORITY

REGULAR MEETING – January 25, 2022
Franklin County Area Development Corporation
1900 Wayne Road, Chambersburg, PA 17202
6:00 PM

MEMBERS/STAFF PRESENT

Patrick Fleagle, Jeff Shank, John Massimilla, Mike Ross (staff), David Mackley (Staff), Andrew Benchoff, (Solicitor)

MEMBERS ABSENT

Mike Hicks

GUESTS PRESENT

None

WELCOME

Chairman Fleagle called the meeting to order at approximately 6:05 PM and welcomed everyone in attendance.

PUBLIC COMMENT

None

APPROVAL OF MINUTES

The minutes from the meeting of December 7, 2021 were distributed to the Board for review. On a motion by Jeff Shank and a second by John Massimilla the minutes were unanimously approved as presented, PASSED 3-0.

FINANCIAL REPORT January 1, 2022 to December 25, 2022

Staff provided the Board with a profit and loss statement and a balance sheet through January 25, 2022. The reports illustrated net income of \$12,735 and assets of \$364,731. Two invoices were presented for ratification. The invoice included:

- Kornfield and Benchoff \$585

On a motion by Jeff Shank and a second by John Massimilla the financials, and the invoices were unanimously approved, PASSED 3-0.

Business

a.) Board Reorganization

- Officers – on a motion by Jeff Shank and a second by John Massimilla the following slate of officers was approved for 2022, PASSED 3-0

Chairman	Patrick Fleagle
Vice Chair	Mike Hicks
Secretary	John Massimilla

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Treasurer Jeff Shank

- Solicitor Agreement – Staff presented a proposal from Andrew Benchoff, Esq. to continue as solicitor for 2022. On a motion by John Massimilla and a second by Jeff Shank the proposal was unanimously approved, PASSED 3-0.

- Administrative Agreement – Staff presented a proposal from the FCADC to continue to serve as the administrative agent for the Authority. On a motion by John Massimilla and a second by Jeff Shank the administrative agreement was unanimously approved, PASSED 3-0.

b.) Staff Updates-Development Updates

- **Habitat for Humanity** – Staff reported that they met with representative of Habitat for Humanity Franklin County regarding the potential to partner on a future housing project. Habitat officials will provide a briefing to Authority members at the February 2022 meeting.

- **Leg Up Farm RACP-Audit** – Staff reported that the PA Office of the Budget single audit of the Leg Up Farm RACP grant has been completed. The auditor found no issues and he will report the same to his superiors. The additional grant retainage will be released to the RDA and then forwarded to Leg Up Farm.

- **Herbruck’s RACP** – Staff reported that an exit conference meeting is scheduled for Thursday, January 27th. The project continues to move forward through the application approval process.

- **MSW, Inc. Interest only Extension Request** – Officials with MSW, Inc. in Waynesboro have requested an additional interest only extension as well as permission to make a lump sum payment for the interest. On a motion by Jeff Shank and a second by John Massimilla the request was unanimously approved, PASSED 3-0.

- **2021 Audit** – Staff reported that the 2021 financial audit for the RDA is well underway. The review is expected to be completed in March.

- **Luminest Community Development** – Staff reported that Luminest Community Development has inquired about additional financing from the RDA in support of their redevelopment project in downtown Chambersburg. Staff will continue to work with Luminest officials and will come back to the board for any potential approvals.

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c.) Executive Session: Not required

Remarks: None

Adjournment: On a motion by Jeff Shank and a second by John Massimilla the meeting was adjourned at approximately 6:30 PM.

Respectfully submitted,
David Mackley, MPA
RDA Administrative Staff