

FRANKLIN COUNTY REDEVELOPMENT AUTHORITY

REGULAR MEETING – October 26, 2021

Franklin County Area Development Corporation

1900 Wayne Road, Chambersburg, PA 17202

6:00 PM

MEMBERS/STAFF PRESENT via Zoom

Patrick Fleagle, Jeff Shank, John Massimilla, Mike Hicks, David Mackley (Staff), via phone Andrew Benchoff, (Solicitor)

MEMBERS ABSENT

Mike Connor

GUESTS PRESENT

None

WELCOME

Chairman Fleagle called the meeting to order at approximately 6:00 PM and welcomed everyone in attendance. It was noted that Board solicitor Andrew Benchoff was joining the meeting via conference call.

PUBLIC COMMENT

None

APPROVAL OF MINUTES

The minutes from the meeting of July 27, 2021 were distributed to the Board for review. On a motion by John Massimilla and a second by Jeff Shank the minutes were unanimously approved as presented, PASSED 4-0.

FINANCIAL REPORT January 1, 2021 to October 26, 2021

Staff provided the Board with a profit and loss statement and a balance sheet through October 26, 2021. The reports illustrated net income of \$43,141 and assets of \$352,521. Two invoices were presented for ratification. The invoices include:

- Kornfield and Benchoff \$26 and \$130
- FCADC \$600

On a motion by Jeff Shank and a second by Mike Hicks the financials, and the invoices were unanimously approved, PASSED 4-0.

Business

a.) Staff Updates-Development Updates

- **Herbruck's RACP** – Staff provided an update on the status of the Herbruck's RACP application. Staff is currently awaiting the Office of Budget to issue the grant contract. After execution of the contract staff will work to obtain the necessary host

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municipality agreement and sub-grantee agreement in place. Staff remains in contact with all grant partners to ensure nothing is missed.

- b.) 2022 Preliminary Operating Budget:** Staff provided the Board with a preliminary operating budget for fiscal year 2022. The budget details revenues of \$83,500 and estimated expenses of \$35,975. On a motion by John Massimilla and a second by Jeff Shank the preliminary budget was unanimously approved as final, PASSED 4-0.
- c.) Resignation of Michael Connor:** Staff advised that Chairman Fleagle had received correspondence from RDA member, Michael Connor expressing his plans resign from the Board. The resignation is due to a new career move that will conflict with his Board service. On a motion by Mike Hicks and a second by John Massimilla, the resignation was ratified with regrets, PASSED 4-0. Staff will prepare correspondence to Connor as well as the County of Franklin advising them of the resignation. An appointment will need to be made to complete the unexpired term running through 2025.
- d.) Board Terms:** Staff reviewed the Board terms of service and advised that the term of member Michael Hicks is scheduled to expire on 12-31-21. Hicks agreed to place his name in consideration by the Board of Commissioners for appointment to a new 5-year term starting January 2022. Staff will notify the County administrative staff.
- e.) 2022 Meeting Dates:** On a motion by Jeff Shank and a second by Mike Hicks, the 2022 meeting dates of the Authority were unanimously approved, PASSED 4-0. Staff will make all necessary notices per the PA Sunshine Law.
- f.) Executive Session:** Not required

Remarks: Staff advised that a potential project in downtown Chambersburg was considered to include the Authority. After considerable due diligence the prospective developer has moved to another location within the Borough. The new location is a greenfield suitable for new construction.

Adjournment: On a motion by John Massimilla and a second by Jeff Shank the meeting was adjourned at approximately 6:45 PM.

Respectfully submitted,
David Mackley, MPA
RDA Administrative Staff