

FRANKLIN COUNTY REDEVELOPMENT AUTHORITY

REGULAR MEETING – March 23, 2021

Franklin County Area Development Corporation

1900 Wayne Road, Chambersburg, PA 17202

6:00 PM

Meeting Online via Zoom

MEMBERS/STAFF PRESENT via Zoom

Patrick Fleagle, Mike Connor, Jeff Shank, John Massimilla, Mike Hicks, Mike Ross, (Staff), David Mackley (Staff), Andrew Benchoff, (Solicitor)

MEMBERS ABSENT BUT EXCUSED

None

GUESTS PRESENT

Kevin Stouffer, CPA, SEK & Co.

Taylor Route, CPA, SEK & Co.

WELCOME

Chairman Fleagle called the meeting to order at approximately 6:00 PM and welcomed everyone in attendance. It was noted that due to the continued state-of-emergency for the Commonwealth, the meeting was held online via *Zoom* online meeting services.

PUBLIC COMMENT

None

APPROVAL OF MINUTES

The minutes from the meeting of January 26, 2021 were distributed to the Board for review. On a motion by Mike Connor and a second by John Massimilla the minutes were unanimously approved as presented, PASSED 5-0.

FINANCIAL REPORT January 1, 2020 to December 31, 2020

Staff provided the Board with a profit and loss statement and a balance sheet through March 19, 2021. The reports illustrated net income of \$8,849 and assets of \$320,685. Two invoices were presented for ratification. The invoices include:

- Kornfield and Benchoff \$91
- FCADC \$600

On a motion by Mike Hicks and a second by John Massimilla the financials, and the invoices were unanimously approved, PASSED 5-0.

FRANKLIN COUNTY REDEVELOPMENT AUTHORITY

REGULAR MEETING – March 23, 2021

Franklin County Area Development Corporation

1900 Wayne Road, Chambersburg, PA 17202

6:00 PM

Meeting Online via Zoom

Business

- a.) **2020 Audit Report** - Kevin Stouffer, CPA, SEK & Co and Taylor Route, CPA, SEK & Co. presented the Board with the 2020 Audited financial report. The financials present fairly in accordance with acceptable Accounting Standards. Additionally, they reported that they experienced no difficulty getting information from staff in order to complete the review. On a motion by John Massimilla and a second by Mike Hicks, the 2020 audited financial report was unanimously approved, 5-0.
- b.) **Staff Updates-Development Updates**
- **Leg Up Farm-RACP** – Staff reported that the final request for disbursement from the RACP has been forwarded to the Office of Budget. Its is hoped that the grant can be fully disbursed in the coming months and the project closed in 2021. The RDA will receive a 0.5% administrative fee for serving as the project applicant.
 - **Herbruck’s RACP** – Staff presented an amended RACP project resolution to the Board for approval. The Board approved a resolution in 2020 to serve as the project applicant, however the sub-grantee name has changed and therefore the Commonwealth is requiring an updated resolution. The sub-grantee name is now Herbruck’s of Pennsylvania, LLC. On a motion by John Massmilla and a second by Jeff Shank, Resolution 01-21 was unanimously approved, PASSED 5-0. Staff also advised that a host municipal agreement and sub-grantee agreement will also need to be executed in the near future. The project consultant is preparing those letters.
- c.) **Executive Session:** None Required

Remarks: None

Adjournment: On a motion by John Massimilla and a second by Mike Connor the meeting was adjourned at approximately 6:30 PM.

Respectfully submitted,
David Mackley, MPA
RDA Administrative Staff