

FRANKLIN COUNTY REDEVELOPMENT AUTHORITY

REGULAR MEETING – January 26, 2021
Franklin County Area Development Corporation
1900 Wayne Road, Chambersburg, PA 17202
6:00 PM
Meeting Online via Zoom

MEMBERS/STAFF PRESENT via Zoom

Patrick Fleagle, Mike Connor, Jeff Shank, John Massimilla, Mike Ross, (Staff), David Mackley (Staff), Andrew Benchoff, (Solicitor)

MEMBERS ABSENT BUT EXCUSED

Mike Hicks

GUESTS PRESENT

None

WELCOME

Chairman Fleagle called the meeting to order at approximately 6:03 PM and welcomed everyone in attendance. It was noted that due to the continued state-of-emergency for Franklin County, the meeting was held online via *Zoom* online meeting services.

PUBLIC COMMENT

None

APPROVAL OF MINUTES

The minutes from the meeting of October 27, 2020 were distributed to the Board for review. On a motion by Jeff Shank and a second by Mike Connor the minutes were unanimously approved as presented, PASSED 4-0.

FINANCIAL REPORT January 1, 2020 to December 31, 2020

Staff provided the Board with a profit and loss statement for fiscal year 2020 and a balance sheet for January 2021. It was noted that the \$125,000 loan made to Lumines Community Development was inadvertently recorded as an expense on the P&L. Staff will make a correction to the financials. Three invoices were presented for ratification. The invoices include:

- The Record Herald \$147.10
- Kornfield and Benchoff \$26.00
- SEK CPAs and Consultants \$1,750.00

On a motion by John Massimilla and a second by Jeff Shank the financials, as amended and the invoices were unanimously approved, PASSED 4-0.

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Business

a.) Board Reorganization:

- **Officers:** On a motion by Jeff Shank and a second by John Massimilla the slate of existing officers was unanimously approved to continue in 2021, PASSED 4-0. The slate of officers include:
 - Chairman Pat Fleagle
 - Vice Chairman Mike Connor
 - Secretary John Massimilla
 - Treasurer Jeff Shank
- **Solicitor Agreement:** Staff presented a solicitor proposal/agreement for review. Solicitor Benchoff advised that the proposal has not changed from 2020. On a motion by Jeff Shank and a second by Mike Connor the solicitor proposal was unanimously approved, PASSED 4-0.
- **Administrative Agreement:** Staff presented the Board with a proposal from the FCADC to provide administrative services to the Authority. The service agreement remains unchanged from 2020. On a motion by John Massimilla and a second by Jeff Shank the administrative agreement was unanimously approved, PASSED 4-0.

b.) Staff Updates-Development Updates

- **Leg Up Farm-RACP** – Staff provided details on the status of the Leg Up Farm RACP project. Site work has been completed and the first request for disbursement from the \$1 Million grant has been submitted to the Commonwealth.
- **Herbruck's RACP** – The Herbruck RACP project is proceeding as planned. Site work is expected to commence in early February. Staff will continue to provide support for the \$1.5 Million RACP grant. The RDA is charging a \$10,000 fee to help facilitate the RACP grant.
- **MSW, Inc. Interest Only 12-Month Payment and Extension** - Staff presented the Board with a proposal from Mainstreet Waynesboro, Inc. to make a 12-month lump sum interest only payment for 2021. The Board directed staff wot work out the details of a lump sum payment. Additionally, staff requested that the Board approve a 24-month interest only extension. On a motion by Jeff Shank and a second by John Massimilla the 24-month extension agreement was unanimously approved, PASSED 4-0.

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- **2020 Audit-** Staff advised that the 2020 audit has started. Officials with SEK CPAs met with staff on January 15th. Staff will continue to work SEK auditors on completion of the audit.
- **Luminest Community Development Update-** Staff provided a quick update on the Luminest loan. The \$125,000 loan to Luminest was settled on December 28th.

c.) **Executive Session:** None Required

Remarks: None

Adjournment: On a motion by John Massimilla and a second by Mike Connor the meeting was adjourned at approximately 6:50 PM.

Respectfully submitted,
David Mackley, MPA
RDA Administrative Staff