

**FRANKLIN COUNTY REDEVELOPMENT AUTHORITY**

**REGULAR MEETING – February 25, 2020**  
**Franklin County Area Development Corporation**  
**1900 Wayne Road, Chambersburg, PA 17202**  
**6:00 PM**

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**MEMBERS/STAFF PRESENT**

Patrick Fleagle, Mike Hicks, Mike Connor, Jeff Shank, John Massimilla, Mike Ross, (Staff), David Mackley (Staff), Andrew Benchoff, (Solicitor)

**MEMBERS ABSENT**

None

**GUESTS PRESENT**

None

**WELCOME**

Chairman Fleagle called the meeting to order at approximately 6:00 PM and welcomed everyone in attendance.

**PUBLIC COMMENT**

None

**APPROVAL OF MINUTES**

The minutes from the meeting of January 28, 2020 were distributed to the Board for review. On a motion by Mike Connor and a second by Jeff Shank the minutes were unanimously approved as presented, PASSED 5-0.

**FINANCIAL REPORT January 1, 2020 to February 25, 2020**

Staff provided the Board with a profit and loss comparison and a balance sheet through February 25, 2020. The balance sheet illustrated total assets of \$278,206. Staff also provided two invoices for ratification. The invoices include:

- Kornfield & Benchoff, LLP \$130
- FCADC \$400

On a motion by Jeff Shank and a second by Mike Connor the invoices and financial reports were unanimously approved as presented, PASSED 5-0.

**Business**

**a.) Staff Updates-Development Updates:**

- **Leg Up Farm RACP:** Staff provided a brief update on the Leg Up Farm RACP grant. Site work is expected to begin in March.

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- **Herbruck's Poultry Ranch RACP Grant Resolution:** Staff presented the Board with a resolution to serve as the applicant and grantee for the Herbruck's Poultry Ranch \$1.5 Million Redevelopment Assistance Capital Project (RACP) grant. The project will be in Montgomery Township, Franklin County. On a motion by John Massimilla and a second by Mike Hicks the resolution was unanimously approved, PASSED 5-0.
- **\$30,000 Transfer to Money Market:** Staff advised that the \$30,000 transfer of funds from the general operating account to the Money Market will be completed on February 26<sup>th</sup>. The transfer was ratified at the January meeting.
- **Land Banks:** Staff advised that a meeting has yet to be set-up regarding the establishment of a Land Bank in Franklin County. A report will be provided at the April meeting of the RDA. The Board requested examples of successful land banks and how it will benefit Franklin County.
- **Chambersburg Council for the Arts:** Staff presented the Board with a letter from the Chambersburg Council for the Arts requesting \$39,000 to support the development of an Art Studio in downtown Chambersburg. After a brief discussion, on a motion by Jeff Shank and a second by Mike Conner the request was tabled, PASSED 5-0. Staff was directed to complete additional fact-finding on the request and scope of work and present the findings at the April meeting.

**b.) 2019 Audit:** The 2019 Audit was presented to the Board. After a brief discussion, on a motion by John Massimilla and a second by Mike Hick, the 2019 Financial Audit was accepted as presented, PASSED 5-0.

**c.) Executive Session:** None Required

**Remarks:** None

**Adjournment:** On a motion by John Massimilla and a second by Jeff Shank the meeting was adjourned at approximately 6:50 PM.

Respectfully submitted,  
David Mackley, MPA  
RDA Administrative Staff