

# FRANKLIN COUNTY REDEVELOPMENT AUTHORITY

REGULAR MEETING – January 22, 2019  
Franklin County Area Development Corporation  
1900 Wayne Road, Chambersburg, PA 17202  
6:00 PM

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## **MEMBERS/STAFF PRESENT**

Patrick Fleagle, Mike Connor, Jeff Shank, John Massimilla, Mike Hicks (via phone), Mike Ross, (Staff), David Mackley (Staff), Andrew Benchoff, (Solicitor)

## **MEMBERS ABSENT**

None

## **GUESTS PRESENT**

None

## **WELCOME**

Chairman Fleagle called the meeting to order at approximately 6:05 PM and welcomed everyone in attendance.

## **PUBLIC COMMENT**

None

## **APPROVAL OF MINUTES**

The minutes from the meeting of October 23, 2018 were distributed to the Board for review. On a motion by John Massimilla and a second by Jeff Shank the minutes were unanimously approved as presented, PASSED 5-0.

## **FINANCIAL REPORT January 1, 2018-December 31, 2018**

Staff provided the Board with a profit and loss and balance sheet detailing account activity from January 1, 2018 to December 31, 2019. The financial reports illustrated positive net income of \$36,575.23 for the year and an operating balance of \$144,244.28. Additionally, three invoices were presented for ratification.

- Kornfield & Benchoff, LLP \$208.00 (Solicitor Fee for FCRDA)
- FCADC \$400 (2-months of administrative fees)
- The Record Herald \$128.80 (2019 meeting date legal ad)

On a motion by Mike Connor and a second by Jeff Shank the financial reports and invoices were unanimously approved as presented, PASSED 5-0.

## **BUSINESS**

- a.) **Board Reorganization:** On a motion by Jeff Shank and a second by John Massimilla it was unanimously approved to keep the same slate of officers for calendar year 2019 as were in 2018, PASSED 5-0. The slate includes:

- **Patrick Fleagle, Chairman**

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- **Mike Connor, Vice Chairman**
- **Jeff Shank, Treasurer**
- **John Massimilla, Secretary**
- **Mike Hicks, Member**

Staff also provided the annual solicitor agreement as prepared by Andrew Benchoff, Esq. as well as the 2019 Administrative agreement as prepared by the FCADC. On a motion by Jeff Shank and a second by John Massimilla the solicitor and FCADC administrative agreements were unanimously approved, PASSED 5-0.

**b.) Leg Up Farm RACP:** Staff advised that the \$1 Million RACP grant application was formally approved on January 16<sup>th</sup>. A third-party consultant is being assigned to manage the project on behalf of the Commonwealth. Staff will provide whatever assistance is required.

**c.) 2019 Preliminary Budget:** Staff advised that the 2018 financial audit is planned for Friday, January 25, 2019 at the FCADC office.

**Executive Session:** None Required

**Remarks:** Chairman Fleagle requested that staff attend an upcoming meeting of the Borough of Waynesboro Economic Development Committee regarding potential redevelopment opportunities that may be available in the Borough. The meeting is scheduled for Tuesday, February 5<sup>th</sup> at 10AM. Additionally, he asked staff to prepare a spread sheet highlighting the projects that the RDA has participated in to date.

**Adjournment:** On a motion by Mike Connor and a second by Jeff Shank the meeting was adjourned at approximately 6:30 PM.

Respectfully submitted,  
David Mackley, MPA  
RDA Administrative Staff