

FRANKLIN COUNTY REDEVELOPMENT AUTHORITY

REGULAR MEETING – October 23, 2018
Franklin County Area Development Corporation
1900 Wayne Road, Chambersburg, PA 17202
6:00 PM

MEMBERS/STAFF PRESENT

Patrick Fleagle, Mike Connor, Jeff Shank, John Massimilla, Mike Hicks, David Mackley (Staff), Andrew Benchoff, (Solicitor)

MEMBERS ABSENT

None

GUESTS PRESENT

Nicole Wilson, Leadership Franklin County program

WELCOME

Chairman Fleagle called the meeting to order at approximately 6:05 PM and welcomed everyone in attendance.

PUBLIC COMMENT

None

APPROVAL OF MINUTES

The minutes from the meeting of July 24, 2018 were distributed to the Board for review. On a motion by John Massimilla and a second by Jeff Shank the minutes were unanimously approved as presented, PASSED 5-0.

FINANCIAL REPORT January 1, 2018-October 23, 2018

Staff provided the Board with a profit and loss and balance sheet detailing account activity from January 1, 2018 to October 23, 2018. The financial reports illustrated positive net income of \$23,815.33 for the year. Additionally, two invoices were presented for ratification.

- Kornfield & Benchoff, LLP \$52.00 (Solicitor Fee for FCRDA)
- FCADC \$1,000 (5-months of administrative fees)

On a motion by Mike Connor and a second by Jeff Shank the financial reports and invoice were unanimously approved as presented, PASSED 5-0.

BUSINESS

- a.) **Leg Up Farm RACP:** Staff advised that the \$1 Million RACP grant application is still under review by the PA Office of Budget. It is expected that the application will receive a favorable approval in mid-2019.

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- b.) 2019 Preliminary Budget:** Staff provided the Board with a 2019 preliminary operating budget for review. The budget proposes total income of \$55,800 and total expenses of \$11,100 leaving net income of approximately \$44,700. After a brief discussion, a motion was made to move forward and adopt the preliminary budget as presented. On a motion by Jeff Shank and a second by John Massimilla the 2019 budget was unanimously approved as presented, PASSED 5-0.
- c.) 2019 Meeting Dates:** Staff provided the Board with a listing of 2019 meeting dates for approval. On a motion by Mike Hicks and a second by Jeff Shank, the 2019 meeting dates were approved as presented, PASSED 5-0. Staff will advertise the dates as required by law.
- d.) Money Market Deposit:** Staff presented a \$30,000 check for signatures. The check represents the transfer of \$30,000 from the RDA general checking account to the RDA money market. The transfer was approved at the July 24, 2018 meeting.
- e.) Member Term Expiration 12-31-18:** RDA member John Massimilla's term will expires on 12-31-18. He has agreed to seek reappointment to the Board for another term. Staff will contact the County Commissioners regarding the appropriate paperwork for reappointment.

Executive Session: None Required

Remarks: Staff provided an update on the ongoing redevelopment of 21 E. Main Street in the Borough of Waynesboro by Mainstreet Waynesboro, Inc.

Adjournment: On a motion by Mike Connor and a second by Jeff Shank the meeting was adjourned at approximately 6:50 PM.

Respectfully submitted,
David Mackley, MPA
RDA Administrative Staff