

# FRANKLIN COUNTY REDEVELOPMENT AUTHORITY

REGULAR MEETING – July 24, 2018  
Franklin County Area Development Corporation  
1900 Wayne Road, Chambersburg, PA 17202  
6:00 PM

---

## **MEMBERS/STAFF PRESENT**

Jeff Shank, John Massimilla, Mike Hicks, David Mackley (Staff), Andrew Benchoff, (Solicitor)

## **MEMBERS ABSENT**

Patrick Fleagle, Mike Connor

## **GUESTS PRESENT**

None

## **WELCOME**

In the absence of the Chairman and Vice Chairman, a quorum being present, Treasurer Jeff Shank called the meeting to order at approximately 6:05 PM and welcomed everyone in attendance.

## **PUBLIC COMMENT**

None

## **APPROVAL OF MINUTES**

The minutes from the meeting of May 22, 2018 were distributed to the Board for review. On a motion by Mike Hicks and a second by John Massimilla the minutes were unanimously approved as presented, PASSED 3-0.

## **FINANCIAL REPORT January 1, 2018-July 24, 2018**

Staff provided the Board with a profit and loss and balance sheet detailing account activity from January 1, 2018 to July 24, 2018. The financial reports illustrated positive net income of \$13,197 for the year. Additionally, one invoice was presented for ratification.

- Kornfield & Benchoff, LLP \$559.00 (Solicitor Fee for FCRDA)

On a motion by Jeff Shank and a second by Mike Hicks the financial reports and invoice were unanimously approved as presented, PASSED 3-0.

Additionally, staff suggested moving funds from the general checking account to the Money Market account in order to generate additional interest on the proceeds. Staff suggested moving \$30,000 from the checking to the Money Market. On a motion by Mike Hicks and a second by John Massimilla, the recommendation to move \$30,000 to the Money Market was unanimously approved, PASSED 3-0.

- **Reimbursement payment to FCADC - \$22,500:** Staff provided the Board with information regarding an inadvertent overpayment made to the RDA via the County Commissioners in the amount of \$22,500. The payment was made in conjunction with the quarterly contribution made to the RDA by the County. The \$22,500 was actually supposed to be provided to the FCADC. On a motion by John Massimilla and a second by Mike Hicks it was unanimously

**FRANKLIN COUNTY REDEVELOPMENT AUTHORITY**

**REGULAR MEETING – July 24, 2018**  
**Franklin County Area Development Corporation**  
**1900 Wayne Road, Chambersburg, PA 17202**  
**6:00 PM**

---

approved to provide the \$22,500 to the FCADC as was originally intended by the County Commissioners, PASSED 3-0.

**BUSINESS**

**a.) Leg Up Farm RACP**

1. **County Cooperation Agreement:** Staff presented the Board with draft language for a cooperation agreement between the County Board of Commissioners and the RDA in support of the Leg Up Farm RACP grant application. The agreement is required as part of the grant approval process. The language was developed by the RDA and County solicitors. In the absence of the Chairman and Vice Chairman, RDA Treasurer will be signing the agreement. On a motion by Jeff Shank and a second by Mike Hicks the cooperation agreement was unanimously approved as presented, PASSED 3-0.

**Executive Session:** None Required

**Remarks:** None

**Adjournment:** On a motion by Mike Hicks and a second by John Massimilla the meeting was adjourned at approximately 6:15 PM.

Respectfully submitted,  
David Mackley, MPA  
RDA Administrative Staff