

FRANKLIN COUNTY REDEVELOPMENT AUTHORITY

REGULAR MEETING – May 22, 2018

**Franklin County Area Development Corporation
1900 Wayne Road, Chambersburg, PA 17202
6:00 PM**

MEMBERS/STAFF PRESENT

Patrick Fleagle, Jeff Shank, Mike Connor, John Massimilla, Mike Hicks, Mike Ross, (Staff), David Mackley (Staff), Andrew Benchoff, (Solicitor)

MEMBERS ABSENT

None

GUESTS PRESENT

None

WELCOME

A quorum being present Chairman Patrick Fleagle called the meeting to order at approximately 6:00 PM and welcomed everyone in attendance.

PUBLIC COMMENT

None

APPROVAL OF MINUTES

The minutes from the meeting of April 24, 2018 were distributed to the Board for review. On a motion by Mike Connor and a second by Jeff Shank the minutes were unanimously approved as presented, PASSED 5-0.

FINANCIAL REPORT January 1, 2018-May 22, 2018

Staff provided the Board with a profit and loss and balance sheet detailing account activity from January 1, 2018 to May 22, 2018. Additionally, several invoices were presented to ratification.

- SEK & Company \$1,200 (2017 Audit)
- Waynesboro Record Herald \$49.60 (Audit Legal Ad)
- FCADC \$200 (May 2018 Admin Fee)
- Philadelphia Insurance Company \$1,732 (D&O Insurance Premium)
- Kornfield & Benchoff, LLP \$104.00 (Solicitor Fee for FCRDA)

On a motion by Jeff Shank and a second by Mike Hicks the financial reports and invoices were unanimously approved as presented, PASSED 5-0.

BUSINESS

a.) Leg Up Farm RACP

1. **FCRDA RACP Applicant Resolution:** Staff presented the Board with a resolution authorizing the FCRDA to serve as the applicant on

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behalf of Leg Up Farm for a \$1 Million Redevelopment Assistance Capital Project (RACP) grant. On a motion by John Massimilla and a second by Jeff Shank the resolution was ratified unanimously, PASSED 5-0

2. **RACP Cooperation Agreement:** Staff provided the Board with a cooperation agreement for the RACP grant. The agreement is between the FCRDA (applicant) and Leg Up Farm (sub-grantee) and spells out the roles and responsibilities of each party regarding the grant. On a motion by Mike Hicks and a second by John Massimilla the cooperation agreement was unanimously approved, PASSED 5-0

Executive Session: None Required

Remarks: None

Adjournment: On a motion by Mike Connor and a second by John Massimilla the meeting was adjourned at approximately 6:20 PM.

Respectfully submitted,
David Mackley, MPA
RDA Administrative Staff